

Dear Parents/Carers

7th September 2020

We were so pleased to welcome pupils back to Farnham on Friday. We need to thank the children for the excellent way they conducted themselves in and around school. There are a lot of new systems and measures in place to keep them safe and they did brilliantly in taking it all on board. We would like to extend a special welcome to our new reception pupils and a warm welcome to the new nursery children starting this week.

We have reviewed the arrangements for dropping and picking up pupils at the beginning and end of the day.

We want to continue with the **soft drop off and pick up routine for the first term** but allow **more** stagger time between different Year group PODS.

This means that parents can drop and pick up their children without rushing and allow social distancing. However, there may be some overcrowding, and in line with government guidance, where **social distance cannot be observed, we would urge parents to wear face coverings or masks to keep each other safe**. Please read the following information outlining the different pick up and drop times for each year group.

Year group	Drop Off Time	Where	Pick up Time	Where
Nursery Morning session	8.45 am	Nursery playground	11.45 am	Nursery playground
Nursery Afternoon session	12.20 pm	Nursery playground	3.10 pm	Nursery entrance/ Year 1 area
Reception & siblings	8.40 am	Reception playground	2.45 pm	Reception playground
Year 1 & siblings	8.40 am	Top playground (Year 1 door area)	2.50 pm	Top playground (Year 1 door area)
Year 2 & siblings	8.40 am	Bottom playground	2.50 pm	Top playground
Year 3	8.50 am	Bottom playground	3.10 pm	Top playground
Year 4	8.50 am	Top playground	3.10 pm	Top playground
Year 5	8.50 am	Top playground	3.10 pm	Top playground
Year 6	8.50 am	Bottom playground	3.10 pm	Top playground

Note: where younger children are collected early, their siblings will also come out in the playground so that parents can collect all their children at the same time. We ask that you come on time to avoid congestion.

Staff members will be out in both playgrounds. Because of Covid-19, we ask that you drop your children off by the purple line in the top playground and staff will supervise them as they walk to their designated point either in the top playground or bottom playground.

Parents of reception and nursery children can escort their children straight into the nursery and reception playground. Year 1 teachers will meet the year 1 children by the gate in the top playground and they will be able to go straight in the door closest to the Year 1 classrooms.

If there are any further changes we will let you know and thank-you for your cooperation.

We appreciate this is a new system for dropping off and picking up pupils and would like to thank you in advance for your patience and support during these unprecedented times.

Yours sincerely

Mrs B Bains
Co-Headteacher

Mr D Quick
Co-Headteacher